Summer 2020
Homeland Group Fellowship Program

CENTRA Technology, Inc. (CENTRA) is an employee-owned company providing analytic, consulting, and staffing support to U.S. Government national security agencies, including the Department of Homeland Security, Department of Defense, and similar Government clients. CENTRA’s Homeland Group is seeking exceptional graduate and undergraduate students for its 2020 Summer Fellowship Program.

DURATION: 10 Weeks
Monday, June 1, 2020—Friday, August 7, 2020

SCHEDULE: Full-Time

LOCATION: Arlington, VA (Ballston)

PAY SCALE: Competitive Stipend

QUICK GLANCE: Application submission will open on Tuesday, October 15, 2019. Applicants must submit the following documents to Homeland_SummerFellowship@centratechnology.com no later than 11:59pm EST on Wednesday, January 15, 2020:

- Resume
- Official or Unofficial Transcript
- Two Letters of Recommendation from Professors or Supervisors
- Written Statement (1-3 pages) describing why you are applying to the CENTRA Homeland Group Summer Fellowship program, the experiences you hope to gain, and the skills and capabilities you will bring to the program

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CENTRA Technology, Inc.
POSITION DESCRIPTION

The successful summer fellow candidate will be embedded in CENTRA’s Arlington, VA, office with other Homeland Group staff and assigned engaging research and analysis projects, culminating in a capstone presentation for CENTRA leadership. Fellows will be assigned short- and long-term projects that require them to work both independently and on teams with other fellows, with oversight provided by a dedicated mentor and additional Homeland Group staff. Some administrative tasks related to current client and business development priorities may be assigned as needed.

Development: In addition to assigned projects, fellows will be provided structured training in career development areas such as open-source analytical methods and best practices, data analysis, intelligence analysis and writing, tradecraft, skills for briefing executives, etc.

Networking: Together with CENTRA staff, fellows will visit Government facilities to learn more about our clients’ missions, work, and challenges. Fellows will also be provided opportunities to engage with senior-level CENTRA subject matter experts, including staff who formerly served as senior leaders at U.S. Government national security agencies, at brown-bag lunches and informal discussions.

Career Growth: The successful completion of the summer fellowship program may result in sponsorship for a Top Secret security clearance and an offer of employment with CENTRA Technology, Inc. following the fellow’s graduation from an accredited college or university.

PREREQUISITES

- A current security clearance is not required, but as fellows may be sponsored for a Top Secret security clearance upon completion of the fellowship program, U.S. Citizenship is absolutely required
- At the time of application, candidates must be in their second or third year of an undergraduate program or the first year of a graduate program at an accredited college or university. Students scheduled to graduate in May 2020 are not eligible for this fellowship
- Undergraduate applicants must have completed all sophomore credits (60 or more semester hours or 90 quarter hours) by the time the fellowship begins
- Minimum GPA of 3.2 out of 4.0
- Excellent verbal and written communication skills with the ability to prepare and deliver presentations and author well-structured analytic papers (e.g., conducting original research and synthesizing data)
- Ability to work independently and as part of a team, managing multiple projects, assignments, and responsibilities in a fast-paced environment
- Exceptional attention to detail and organizational skills
- Excellent computer skills, with proficiency in Microsoft Word, PowerPoint, and Excel

PREFERRED QUALIFICATIONS

- Demonstrated problem solving and critical thinking skills
- Experience analyzing homeland security threats and national security issues
- Experience supporting risk analyses through characterization and assessment of threat, vulnerability, and consequence
- Demonstrated ability to accurately collect, organize, and evaluate information and produce qualitative and/or quantitative conclusions
- Experience applying data visualization methods to concisely convey analytic findings
- Relevant academic experience or work experience in a professional environment (e.g., internships, summer positions, school jobs, and academic projects)

APPLICATION PROCESS

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Acceptance into the CENTRA Homeland Group Summer Fellowship program is highly selective. Upon review and evaluation of written applications, CENTRA will invite the most qualified applicants to participate in a telephone interview with senior CENTRA staff in February 2020. CENTRA will select the 2020 summer fellows from among this pool of interviewed candidates by March 2020.

If you have any questions, please contact Homeland_SummerFellowship@centratechnology.com.